

State of Illinois
County of McLean
Village of Hudson

Hudson Village Board Meeting
February 3, 2010

The Hudson Village Board met on Wednesday, February 3, 2010 at 7:00 P.M. in regular session at the community room in the Hudson Public Library. President Mark Kotte called the meeting to order. The Pledge of Allegiance followed.

Roll Call: President Mark Kotte, Trustees, Jason Collins, Kevin Kelley, Dave Brutlag, Pat O'Grady, Richard Bland, Treasurer Kristy Votoupal and Village Clerk Allison Brutlag. Trustee Betty Scanlon was absent.

A MOTION WAS MADE BY DAVE BRUTLAG TO ACCEPT THE MINUTES AS WRITTEN FROM THE JANUARY 5, 2010 MEETING. SECONDED BY JASON COLLINS. ALL YEA!

TREASURER'S REPORT

Kristy stated there was one additional invoice to pay: under parks, \$150 for a reimbursement to Jeff Waller (for the Habitat Restore for the bathroom project at the new bathrooms at the ball park). The total for additional invoices to pay for parks is now \$310.40 and the total additional invoices to be paid is at \$17,548.16.

Kristy spoke with a representative from RK Dixon regarding the invoice from last month when we were charged for making extra copies. They had made a mistake and they will readjust the invoice and send a new one. The contract we have with RK Dixon allows for a certain amount of copies per year, and then we are charged for additional copies over that amount.

Kristy will have budget information ready by February 15 to hand out to the trustees and mayor. The lighting contest winners chose Hudson Fire Protection, Humane Society and the Nicholas Barnett Family Fund as the charities where their cash prize will go.

The 2007-2008 MFT audit is finished. It was all done electronically and sent to the auditor. The 2009 MFT audit will start soon and after that one they will be done annually, which will make it easier.

A MOTION WAS MADE BY KEVIN KELLEY TO APPROVE THE REVENUE AND EXPENSE REPORT AND TO PAY INVOICES DUE. SECONDED BY PAT O'GRADY. ALL YEA!

PRESIDENT'S REPORT

A MOTION WAS MADE BY DAVE BRUTLAG TO APPROVE THE MEETING DATES SET FOR FEBRUARY 2010- JANUARY 2011. SECONDED BY JASON COLLINS. ALL YEA!

A MOTION WAS MADE BY PAT O'GRADY TO HIRE BOB BRANDT AS A PART TIME POLICE OFFICER FOR THE VILLAGE OF HUDSON. SECONDED BY KEVIN KELLEY. ALL YEA!

Village clerk, Allison Brutlag swore in Bob Brandt as a part time police officer for the village of Hudson.

Mark stated that he received a donation request from the SHOW bus. The SHOW bus provides door to door transportation to those who are unable to drive themselves. Mark is unsure how many/ if any residents in Hudson use this service. Kristy stated that there is \$100 budgeted towards donations and there is currently \$50 available in a specific budget line item for donations. This will be tabled until we can get some more answers on if there are residents in Hudson who use this service.

The intergovernmental agreement between the animal control (McLean County Board of Health) and the village of Hudson is up for renewal.

A MOTION WAS MADE BY KEVIN KELLEY TO APPROVE THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE ANIMAL CONTROL (MCLEAN COUNTY BOARD OF HEALTH) AND THE VILLAGE OF HUDSON. SECONDED BY RICHARD BLAND. ALL YEA!

Mark stated that the presentation that was to be given by the EDC will be rescheduled for our next work session, as it will take about 30 minutes and have a question and answer time.

There is an opportunity for training through Heartland. It is a Senior Officials Workshop designed for Hazard Preparedness. It will be an overview of emergency training. The training is Wednesday, March 24 from 8:00 A.M. to 4:00 P.M. Concerning emergency preparedness, the first step to be NIMS compliant was to pass an ordinance, which we have done. The next step it to do NIMS training. This training is available online. Jeff Waller asked about the village ID's. He stated that he didn't have one, so that will get taken care of.

Jeff Waller, Water and Public Property Superintendent, stated that January's water usage was 3,269,000 gallons/ 105,000 per day. There was zero usage in January for the fire district. Jeff advised to change the hose to your washer once in awhile to prevent leaking. Stainless steel hoses are suggested. Update on the concession stand/ bathroom project: concrete was poured Monday and doors will be installed tomorrow. The inside

plumbing, electric/ fuse boxes and concrete flatwork are projects that remain.

Frank Heineke, Streets and Zoning Inspector, asked if we were getting closer to getting codes sent out. Mark said he spoke with Sterling and our contract has to be redone with them. The original one was done in 2006 and in that contract it stated that all materials were to be supplied to them within 6 months. The contract will be renegotiated. They want everything at one time, because they will cross reference between sections. There was a question as to if zoning was completed, and it is done. A copy will be sent to Mark and then to the attorneys. Frank thanked Richard for meeting to discuss the pool ordinance. Frank stated that they need a new pressure washer for the shop. The price shouldn't exceed \$500. They use it to clean the salt off the trucks. There is money in capital outlay under water for equipment. It was decided to split the cost 50/50 between water and streets. A thank you email was sent from Dan Hite thanking Frank and Jeff for keeping the lots clean at the fire department.

Dale Sparks, Village Marshall, stated that last month was busy. They were back ups on multiple accidents. Officer Payne is working part time, half days.

Civil Defense, absent, sirens went off manually. Mark will check with Dan about the remote access.

CITIZEN'S HEARING

Kathy Brooks, 1101 McLean, gave compliments to the board. She asked the ETA on the ordinances. Mark stated that the goal is to get them completed within this calendar year. Ms. Brooks also stated she was going through the 2009 audit and had a question about the significant deficiency concerning the reconciliation of funds. Kristy stated that she and the auditor discussed this and the situation is rectified. Jason currently looks over the reconciliation once a month and signs off on it.

JASON COLLINS, CHAIRMAN OF THE FINANCE, BUDGET, CONTRACTS AND EMPLOYESS COMMITTEE, stated that money needs to be transferred within the general fund. Frank, Jeff and Dan Hite are allowing the transfer of funds so we can purchase new computers. The following transfers will occur: under streets- maintenance of sidewalks (\$2000), under zoning- violation enforcement (\$2000), under EMA- training (\$300), office and operating supplies (\$112.50), fuel (\$150), capital outlay equipment fund (\$4500), engineering services (\$1000), and temporary personnel services (\$1000). The total amount transferred will be \$11,062.50. The quote for new computers was around \$10,000. The best value for the computers will be looked into and a list of what is needed will be made.

A MOTION WAS MADE BY JASON COLLINS TO TRANSFER MONEY ON LINE ITEMS IN THE GENERAL FUND SO WE CAN BUY COMPUTERS. SECONDED BY RICHARD BLAND. ALL YEA!

Jason thanked Frank, Jeff and Dan for redistributing funds so we can buy new computers. Jason will talk with Eric Van Etten to get quotes.

DAVE BRUTLAG, CHAIRMAN OF THE STREET COMMITTEE, thanked Frank and Jeff for their work plowing the roads. Dave asked about the CIRBN discussion and wondered where we're at. CIRBN stands for Central Illinois Regional Broadband Network. This is a way to provide at a lower cost broadband internet access to Bloomington Normal and the outlying areas. The goal is to get as many communities interested in this program. If the grant is received, the cost would be less and it would be faster. There is a form that needs to be filled out from the village. The next meeting will be February 12 at ISU. This could be great as it would mean a lower amount we would have to pay. Dave asked how the cost will be divided once the grant money runs out. Mark wasn't sure, but said that it should be less monthly costs than where we are at now. There are still some questions that need to be answered. Unit 5 already stated they are interested. Even if the village of Hudson wasn't interested, the school would have it.

RICHARD BLAND, CHAIRMAN OF THE ORDINANCE AND ZONING COMMITTEE, wants to review the fee structure for building permits. Before the fees were all \$25, but some projects are more time consuming so he split up the fee structure into 2 categories- a \$25 permit fee and a \$40 permit fee. Also discussed was the fee's automatic increase by 5% per year after the ordinance goes into effect. Dave said that the 5% increase may not be necessarily needed. Frank said that this increase is basically 3 cents a year/ per square foot. Dave suggested maybe setting fees for a few years and then revisiting it in a few years. Kevin suggested adding a rate structure in the ordinance. He also said that if we leave it as it is, it may not change for years. Dave is concerned about automatic fee increases. Mark stated that we can review it each year and look at it to see if it needs to be increased or not, but we would just need to be reminded. This will be tabled for tonight and we'll continue to look over it and get it figured out.

Richard asked if a resident gets a permit for a temporary pool, takes the pool down for the winter, does the resident have to get another permit each year. If the resident puts the pool in the same spot, the same permit is OK. But if the pool is larger or it is moved to a new spot, they will need a new permit. There is a need for a form letter for those resident's who get denied by the Health Department to put up a pool but want to take on the responsibility anyway. They would have to fill it out and we would keep it on file. Richard thanked everyone for their input. Next he would like to review the process for ordinance enforcement and ordinance violations.

PAT O'GRADY, CHAIRMAN OF THE POLICE COMMITTEE, gave the report for the month of January. In Hudson the man hours for the police department for the officer's was 406.55 hours and for the chief was 188.25 hours. There was 4.5 training hours. The chief had 56 hours for administrative duties, 132.25 for patrol hours and 8 holiday hours. In Towanda, the total hours were 65.85. 4594 miles were driven in Hudson and 725 miles in Towanda. Hudson had 27 details or activity, with Towanda at 15. There was 4 traffic citation in Hudson and 5 in Towanda. Hudson had 4 written warnings and 4 verbal warnings. Towanda had 2 written warnings and 4 verbal warnings. In Hudson, there were 9 motorist assists and Towanda had 11. Hudson had 1 investigation. Towanda had 1 custodial arrest. Hudson received \$393.46 in traffic fines. Towanda received \$289.86 in fines. The department assisted in 6 calls from the McLean County Sheriff's Office, 4 calls from the Hudson Fire Department, 13 calls from the State Police, 2 calls from the Normal Police Department, 2 calls from the Towanda Fire Department and 1 call from the Chenoa Police Department.

Pat stated that he feels that Chief Sparks is a good fit for Hudson. Pat thanked the other officers for changing schedules to get complete coverage.

KEVIN KELLEY, CHAIRMAN OF THE WATER COMMITTEE, stated that the water bill now has fees listed and any previous balance listed on them. This will provide more detail in billing to the residents.

Kevin stated that he and Jason went to the Hudson 175 meeting. Hudson's 175th celebration is July 9, 2011. Kendra added to the Hudson webpage information about the celebration. The next meeting is April 19th at 7:00 P.M. at the library. 14-15 clubs and organizations were at the first meeting. The township has committed funds to Hudson's 175 and the village was asked if we could commit funds also. Mark said that he has no problem contributing money, but we would like to know of a firmer budget and also what the money will go to. Jim and Joanna Weirman are the organizers of this celebration. We are hoping to get more answers before the April 19th meeting. As we discuss the budget, we will add a line item for Hudson 175.

BETTY SCANLON, CHAIRWOMAN OF THE PUBLIC PROPERTY COMMITTEE, absent.

Mark, as liquor commissioner, said that he has received questions from the liquor license holders that they would like to have the same hours to sell alcohol as Bloomington Normal. The request is for liquor sales that are the same as the rest of the days of the week. There was a discussion about a possible change, and everyone is to send their thoughts to Mark.

Richard asked if once the ordinances are complete, if they will be digital. Mark said that

once we get them back from Sterling, they will be digital and then we can put them on the website so residents can look at them and have easy access.

There will be a work session on Tuesday, February 16 at 6:00 P.M. at the Hudson Area Library community room. The topics will be a presentation from the EDC and also budget. Work sessions were also set up for March to work on the budget: Wednesday, March 10 and Tuesday, March 16 both at 6:30 and at the water house.

A MOTION WAS MADE BY PAT O'GRADY TO MOVE INTO CLOSED SESSION TO APPROVE CLOSED SESSION MINUTES FROM THE JANUARY 5, 2010 MEETING AND TO DISCUSS PERSONNEL ISSUES. SECONDED BY JASON COLLINS. ALL YEA!

After moving back into open session, Mark said that he met with Dan Hite and they talked about how the village doesn't have an emergency plan. He will write a disaster plan with Dan for the village. Dan said that he is going to purchase a couple of 25 person shelter kits to be housed at the fire department.

THERE BEING NO FURTHER BUSINESS A MOTION WAS MADE BY KEVIN KELLEY TO ADJOURN THE MEETING. SECONDED BY JASON COLLINS. ALL YEA!

The next Hudson Village Board Meeting will be held Tuesday, March 2, 2010 at 7:00 P.M. at the Hudson Public Library.

Respectfully submitted,

Allison Brutlag, Village Clerk